



Frequently Asked Questions: Fall 2022

Contents

Hua Hsing Chinese School and Staff:	1
Registration:	2
Fall 2022 Registration Process:	2
Returning Students:	4
Declining or Revising Reserved Seat:	4
New Students:	4
Class/Course Information:	4
Classes and Materials:	4
Attendance and Missing Class:	6
Teaching Opportunities and Volunteers:	6
Code of Conduct and Being a Good Digital Citizen:	6

We welcome your family to our 33rd year in serving our communities!

Hua Hsing Chinese School mission is to cultivate excellence in knowledge, honor and respect. As nonprofit, the school is dedicated in elevating all students to their next level in a challenging, safe and culturally responsive environment where all can thrive.

Any questions, please do not hesitate to contact us at registration@huahsing.com

Hua Hsing Chinese School and Staff:

1. What is Hua Hsing Chinese School (HHCS)?

HHCS is a non-profit school established in the summer of 1989 with the endorsement of Madame Chiang Kai-Shek. From the School's inception, the goal was to exemplify Madame Chiang's high standards on better education opportunities and culture awareness. Maintaining a strong curriculum and high expectations of our teachers and students, HHCS has become one of the largest secondary accelerant schools in Texas. Students of all ethnicities and backgrounds are welcome.

2. Who is the staff?

Contacts: For faster assistance, please leave a voice-mail and/or email.

董事長	President	牟呈華	Eric Mu		
校長	Principal	孟敏寬	Mily Meng	(469) 789-6858	mily@huahsing.com
副校長	Vice-Principal	牟若屏	Agnes Yam	(972) 310-7661	agnes@huahsing.com
數學部	Math Director	牟立平	Austin Mu	(972) 827-8801	austin@huahsing.com
中文部	Chinese Director	陳次蘊	Agatha Chen	(972) 403-8090	agatha@huahsing.com
會計	Accountant	牟珍屏	Audrey Fan	(972) 612-2823	audrev@huahsing.com
註冊部	Registration			(469) 237-4431	registration@huahsing.com

3. Where is HHCS located?

For our 2022-2023 school year, the plan is to return to Jasper High School. Jasper High School is located 6800 Archgate, Plano (South of Legacy Dr. and Archgate Dr.) We take a genuine commitment in protecting our families and communities. We will continue to monitor COVID-19 situation and communicate proactively and transparently with all our families. Please note all communications are sent via email.

4. How are teachers hired?

Teachers are hired based on their experiences in teaching, affiliations in subjects, references, interviews with Staff, and the result of a thorough professional investigation of their background.

5. I am interested in teaching or volunteering how can I apply? Do I need teaching background?

HHCS welcomes anyone interested in teaching and has a passion in helping the community. Please email registration@huahsing.com for an application. Teachings positions may or may not be available, however your information will be kept. We will contact you for your initial interviews. Teaching background is not a necessity if your background demonstrates an affiliation to the particular subject, i.e.: job, PHD, previous volunteer work at schools.

Registration:

Fall 2022 Registration Process:

1. How do I register?

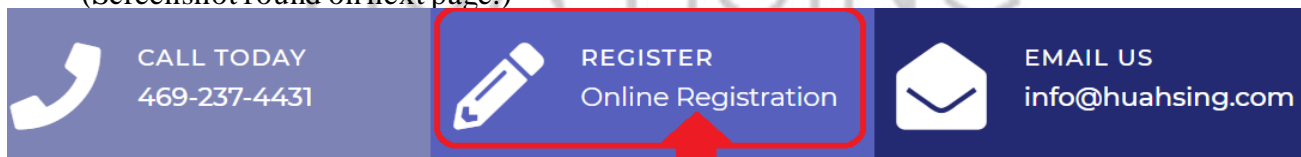
New student online registration begins on May 22nd -10 A.M. Returning student registration begins on April 24th – 10 A.M. to May 21st 5 P.M.

1) To register according to start dates, you may:

Go directly to the Registration portal at this [link](#). OR

Start at our website: www.huahsing.com and click the “REGISTER Online Registration” button.

(Screenshot found on next page.)



2) You will be taken to a secure portal. If you do not have an account, create an account for your family, add your child(ren). If you have already made an account, log on using your information. *Please note:* if you forgot your password, please click “I forgot my password”. HHCS does not request or store personal information. If you forgot your email sign-in, please email registration@huahsing.com for further assistance.

- 3) Upon sign-in, you will see your family home page. This list your family details on the right and in the center of the page, you will see each child (ren).
 - a. **Returning Student:** you will see your child’s current classes and their next classes needing payment. (Classes needing payment appear only during the priority reservation.)
 - b. **New Student:** Click on “register” and begin selecting each child and class.
- 4) If you see a class that shows “WAITLIST” that means the class is currently full. Click on the wait list so you are on the list and will be notified of availability. Please see wait list information below for details.
- 5) When completed and you are ready for check out, do not forget to click the \$25 registration fee for the season. This is a one-time fee for all classes. For example, if you are registering for 3 classes, you are paying the \$25 one time. This is a required fee for each registering student per semester.

2. What are the deadlines for registering?

Returning Students: May 21st-5 P.M. for registration and payment of classes to retain your reserved spot.

3. What does returning student mean?

Returning students are currently enrolled students who would like to continue learning at HHCS. As returning students, they have first priority to complete registration. For example, from Spring semester a 3rd grade math student has priority to enroll and pay for 4th grade math for Fall 2022 semester until May 21st -5 P.M. If after deadline, the returning student will lose its priority and will enroll as a new student.

4. Do I have to register online? Can I come in person?

You must register online. All registration information can be found on our website: www.huahsing.com. HHCS does not accept any verbal in-person/email registration requests. All registration is done online. If you have a specific question about a specific class, please email registration@huahsing.com. Please be mindful of any possible payment deadlines. Due to the high registration demand, your email will be answered in 48 hours.

5. I already see a class in “WAIT LIST”, what do I do next?

Very Important: If you see “wait list”, the class is full. If you would like to be on the wait list for the class, click on the “wait list” button and complete the enrollment. With the completion of enrollment, the student’s information will be time stamped. *Payment is not required until a seat is available.* There is a possibility that more classes or seats may be added. You will be notified immediately via email once a seat is available with payment request. Payment is required in 48 hours to secure the seat.

6. How do I pay for classes?

You can pay online via any credit card or debit card.

7. My child is in a higher grade than what is showing up, how do I select the right grade?

Registration is by birthday for the student’s current grade level.

If your child has a birthdate that does not correspond with the Texas eligibility grade age, please email registration@huahsing.com. If your child has skipped a grade in their regular school, please provide documentation (previous semester’s report card or schedule that reflects their higher grade level) as an attachment and email registration@huahsing.com.

8. I want my child to skip a grade at HHCS and the system will not let me select the next grade level.

\$25 placement tests are available until the 4th week of classes. Please email registration@huahsing.com for further details.

Returning Students:

1. Do I have priority to register for new classes?

The priority is only for current registered classes. Any new classes is considered new enrollment. For example, student that is currently enrolled in math class. Priority is only given for math class. To enroll in a new class like English Language Art & Writing (ELAR) class, registration begins on May 22nd - 10 A.M.

2. I forgot to pay, and it's May 22nd, what do I do?

Regretfully, you have lost your reserved seat. Enroll as soon as possible and complete enrollment. There may now be a wait list, do not forget to click "Wait List". We will be working through our wait list to hopefully be able to seat all students. Staff is not able to retrieve your lost reserved seat. The system has deemed that previously reserved seat as available and has given the seat to a new student.

Declining or Revising Reserved Seat:

1. I do not want to continue the class and would like to decline my reserved spot.

Please email registration@huahsing.com to cancel your reserve seat. We wish you and your family well and continued academic success.

2. I want my child to skip a grade and the system will not show me the next grade.

\$25 placement tests are available until the 4th week of classes. We recommend paying for the current grade level to guarantee placement in Fall. Then if your child passes the placement test, we will complete a transfer. If they do not pass, their seat will be guaranteed from the initial payment. Please email registration@huahsing.com to further details and discussion.

New Students:

1. I see a wait list already for class, how can I get in?

Very Important: If you see "wait list", the class is full. To be considered for our program while classes are full, you must click "wait list" button and complete the enrollment. With the completion of enrollment, the student's information will be time stamped. *Payment is not required until a seat is available.* There are possibilities of available seats due to transfers, cancellations or new classes. You will be notified via email once a seat is available with payment request. If you do not click on "wait list" your child is not put on our list and not "in line" for any availability.

2. Can we observe a class?

For security and privacy of our students, we do not allow trial classes. Only registered students can be in class with HHCS teachers. HHCS staff member can walk you through the course curriculum, materials, expectations and schedule. Please email registration@huahsing.com for your questions.

3. Can we buy class materials if we can't get into class?

Our materials are not for sale as only our teachers are trained to teach HHCS materials.

Class/Course Information:

Classes and Materials:

1. What kind of courses does HHCS offer?

HHCS is very proud of our curriculum and our teaching staff. We strive to accelerate our students' learning and further challenge them to their next level. We offer classes of: Math, English Language Art & Reading,

Simplified Chinese, Traditional Chinese, and Chinese Second Language. We are also proud of our partnership with the following wonderful schools: Chess- [North Texas Chess Academy](#) , Tae Kwan Do [Lee's U.S. Tae Kwon Do](#) , SAT/ACT preparation- Princeton Review For Fall 2022, we may be offering some of these classes during our class times or you may register with them directly for more class offerings.

2. What is the teacher/student ratio?

The teacher/student ratio will vary by grade level and subject. For our younger classes, we have a teacher and a teacher assistant with the typical class size of 15-22. For our older classes, the typical class size is about 20-25. Class sizes will vary by subject matter and grade levels. Please note, for some classes or subjects, we may adjust our numbers to ensure safety or best classroom environment.

3. What is the schedule of classes?

Different subject matters are at different times. The class schedules can be found on our [printable registration form](#).

4. What is the calendar for the school year?

Our calendar can be found on our website: [Click for HHCS Calendar](#)

We follow Plano ISD school year. If there are student holidays on Mondays, we will not have school on the Sunday prior.

5. What does my child need to bring to class?

We suggest students use a school bag to maintain their belongings. For subjects that will get homework, for example, Math, Chinese, and ELAR classes, folders will be provided to the students. Students should always bring to class their pencils and erasers. Any additional materials or tools needed will be specified by the teacher. Students are allowed to bring a water bottle, filled only with water. **Juice, soft drinks and other liquids are not allowed.**

6. What is the Chinese class like?

We offer three types of Chinese classes: Simplified, Traditional and Conversation Chinese. All classes include textbook/materials. Simplified and Traditional classes are taught in 100% Chinese. Conversation Chinese is taught 80% in English and subsequently reduced to teach non-native speakers. Quizzes, midterms and finals are part of the class grade. Homework pages will vary by grade level. Students are expected to do at least 1-2 pages a day for the week.

7. What is ELAR (English Language Art and Reading) class like?

We offer 5 different classes per grade level. Our curriculum varies by grade and created with the standards of the Texas State Board of Education. The first semester will concentrate on reading comprehension with writing skills emphasized. The second semester will build upon the students strengthened reading skills to delve into grammar and syntax. Written essays or required reading is a part of the mandatory weekly homework with additional grammar homework and worksheets.

As a 1st grader in writing class, student must be able to read and write simple sentences to enroll.

8. What is the Math class like?

Math classes begin with a quiz to review previous week's lesson. (No quiz on the first day of class). The students follow along with a class outline taught by the teacher. Midterms and finals are part of the class grade. Homework pages will vary by grade level. Students are expected to do at least 2-3 pages a day for the week.

9. What are coupons and coupon trading?

The student is given a coupon card at the beginning of the semester. Each week, they earn merit points by

behaving well in class, completing their homework, and scoring well on their quizzes/tests. At the end of the semester, students are able to trade in their coupon points for toys.

10. Can someone escort my child to his/her next class?

For our 2nd grade and younger students, we can have our high school student volunteers escort them to their next class. Please send an email to registration@huahsing.com to sign up.

Attendance and Missing Class:

1. What if we need to miss a class?

Please contact the teacher when a student needs to miss a class. Parents will need to make arrangements to pick up the materials from the teacher on that day. Materials are not available in advance. The administration will not have requested teaching materials. A maximum of 4 absences are allowed per semester. **Students who exceed four (4) absences without prior approval by school will be withdrawn without refund and receive a failing grade for the semester.**

2. What if we lose the class materials?

Outline and homework are students' responsibilities once they are passed out by teachers. Fees will be assessed for additional copies of materials.

3. What if the weather is bad?

Class cancellations will be posted on our website: www.huahsing.com. Notifications will be sent via email. If you selected to receive text messages in the online portal, you will also be texted.

Teaching Opportunities and Volunteers:

1. As a parent, can I teach?

HHCS welcomes anyone interested in teaching and has a passion in helping the community. Please email registration@huahsing.com for an application. Teachings positions may or may not be available, however your information will be kept. We will contact you for your initial interviews. Teaching background is not a necessity if your background demonstrates an affiliation to the particular subject, i.e.: job, PHD, previous volunteer work at schools.

2. Can my high school student volunteer at HHCS?

HHCS welcomes our high school students to become volunteers. Dependability and maturity is required as volunteers will help teachers and staff. Responsibilities will vary by age and availability. Please send an email to agnes@huahsing.com for more details.

Code of Conduct and Being a Good Digital Citizen:

1. Why does HHCS require students to follow a Code of Conduct?

The safety of our school is our great responsibility. We fervently believe students and teachers thrive best in environments where they feel safe to learn/teach, make mistakes to improve and grow. The Code of Conduct clearly outlines the school's expectations and regulations for conduct and violations. As a parent, if you do not agree with these precautions, please contact Vice-Principal, Agnes Yam, for further discussion: agnes@huahsing.com

2. What does being a good digital citizen mean?

Our world has become digitized where technology is synonymous with daily living. For two years, HHCS

has conducted online classes. As we return to Jasper High School, our students may continue to use online technology for their lessons, homework, or showcase their work. HHCS wants to encourage the best online habits and behavior. Being a good digital citizen, a student should demonstrate safe, responsible and legal use of technology. For our younger students, we ask that our parents begin to teach the importance of being a good digital citizen.

We ask our HHCS students to pledge their best in:

- i. Create safe and secure passwords for all accounts and never use the same password twice.
- ii. Protect private information (address, email, and phone) by monitoring privacy settings and understanding how websites can access my information.
- iii. Practice caution and good judgement when sharing non-identifiable personal information with individuals online.
- iv. Turn off geotagging on photos and review personal photography carefully before posting to ensure it does not reveal information I don't want shared.
- v. Know how to generate licenses for my work and promise to respect the intellectual property rights of others.
- vi. Secure permission for any work I share online and provide proper citation.
- vii. Research carefully the emails and assertions I encounter online to protect against viruses, malware, phishing, ransomware and identify theft.
- viii. Display proper "netiquette" and present myself professionally online.
- ix. Be acutely aware of the permanence of my digital presence and consider how what I do or say now could affect my future.

3. Why does HHCS require my child to be a good digital citizen?

HHCS foundational principle has always been to provide a challenging and safe environment for all our students to thrive. By being a good digital citizen, it is following precautions that may better safeguard the student and family online privacy and security. As a parent, if you do not agree with these precautions, please contact Vice-Principal, Agnes Yam, for further discussion: agnes@huahsing.com

Any questions, please email registration@huahsing.com

HUA-HSING
CHINESE SCHOOL